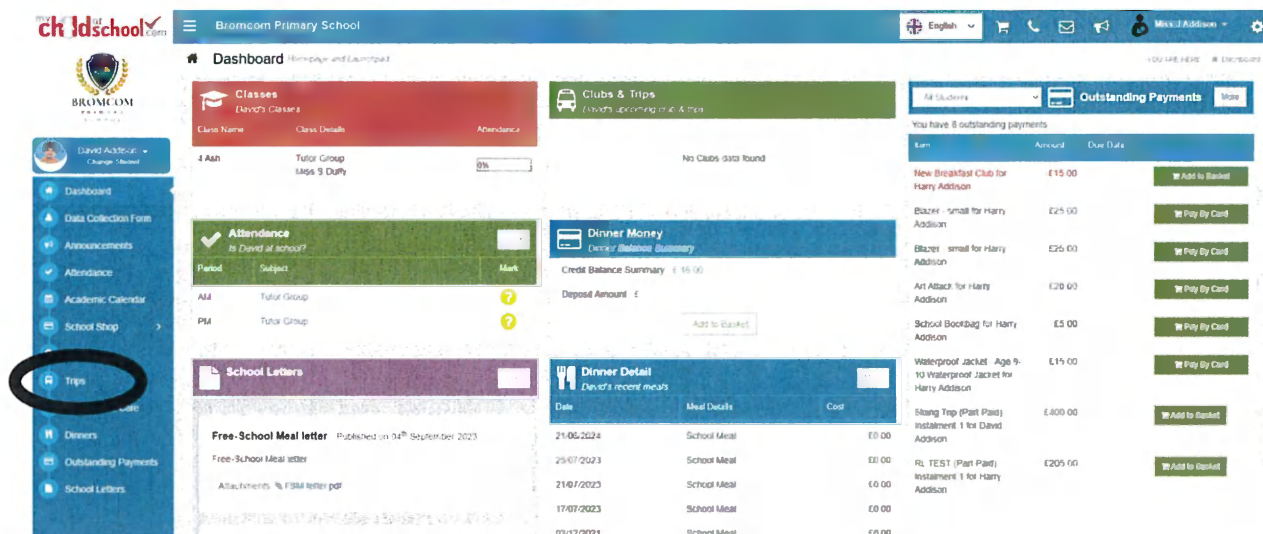
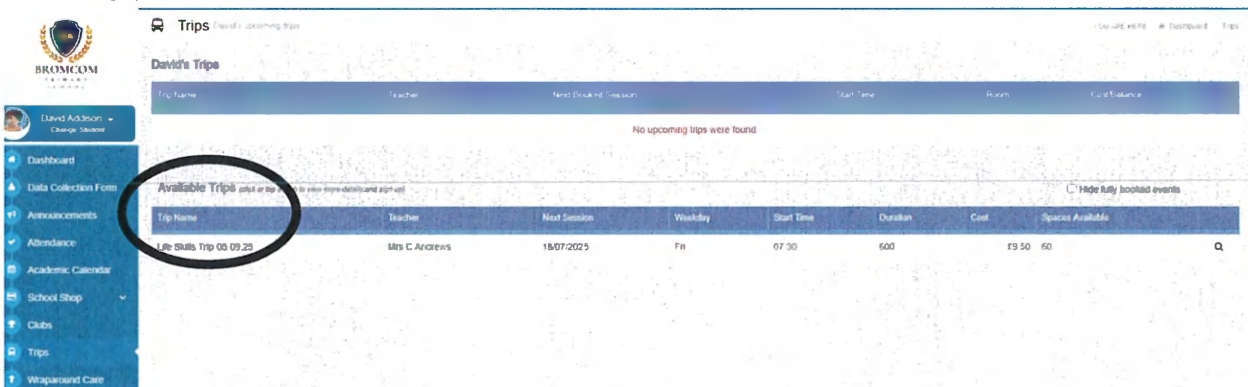


Consent and Payments for School Trips-

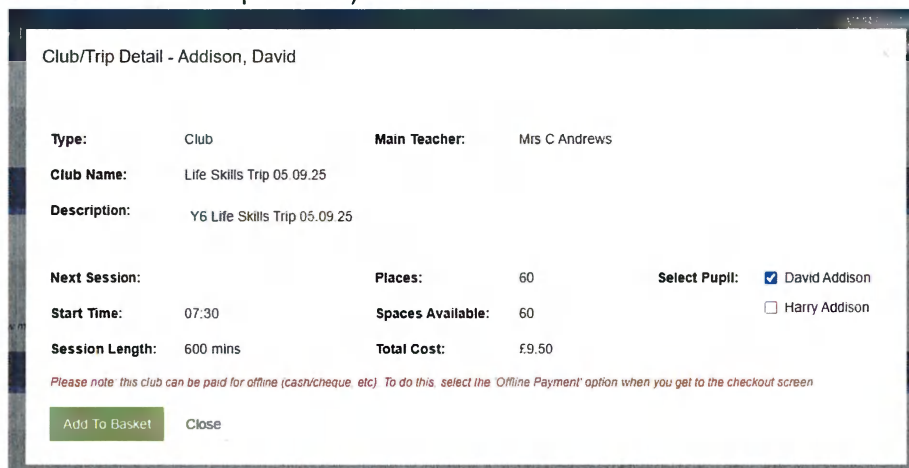
To give permission and make payment for a school trip login to your MCAS account and select trips from the left-hand side menu.



Any upcoming trips that need your consent or payment will show under 'Available Trips'. (This will look slightly different on the MCAS App but will still be under the same headings).

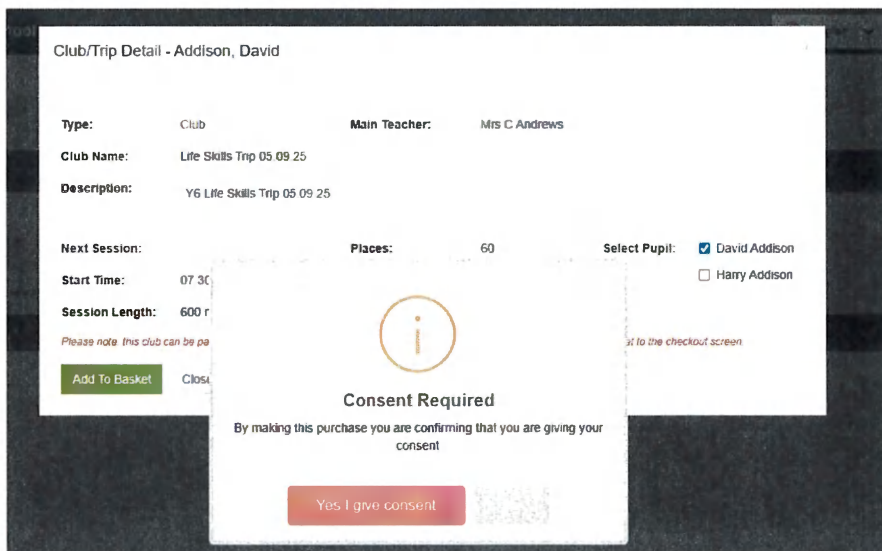


In order to grant permission and process payment click onto the relevant trip. This will open the trip details page which will also show the letter should you require further details about the trip. (Again, this will look slightly different on the MCAS App but will still be the same process).

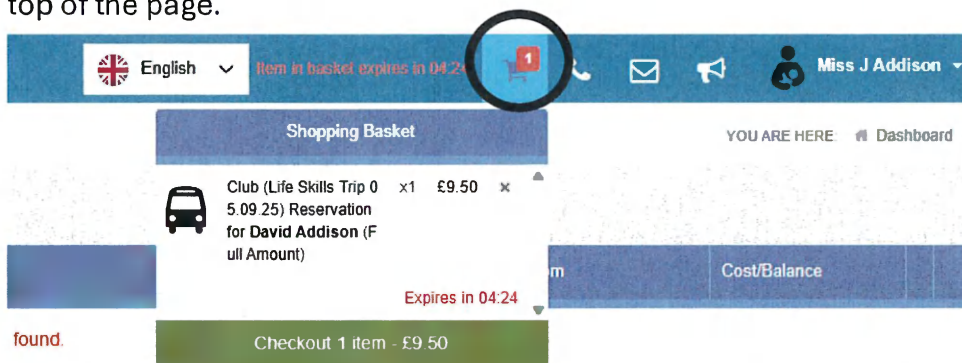


Add to basket or if this was a free trip it was say enrol now.

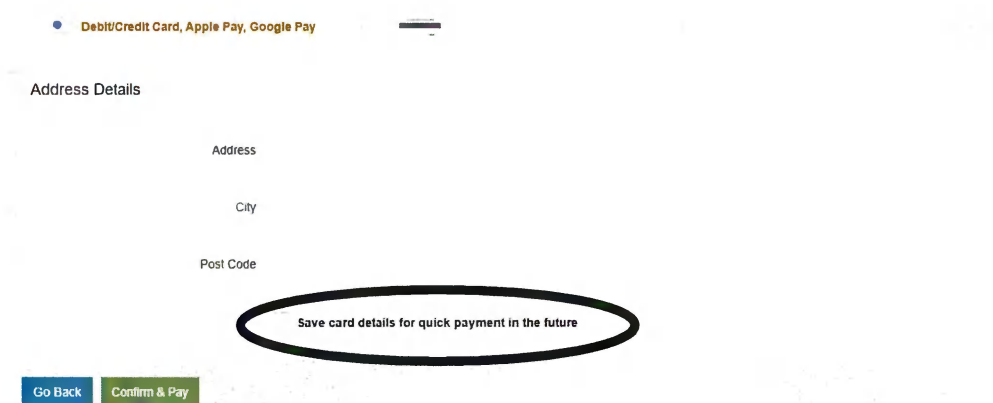
When you click on add to basket/enrol now a consent box will box will pop up.



Select Yes, I give consent. If this is a free trip you will not need to do anything else. If this is a paid trip once you have given consent, it will add the item to your basket at the top of the page.



To complete the purchase checkout the item and fill in your details (You can save these details on the account for quicker payment in the future, if you wish to do so).



Confirm & pay
Finally add your card details and make payment.

Clubs (Not Wraparound Care)-

Clubs will be the same process as trips only you will find them under the 'clubs' tab from the left-hand side menu.